

Manifesto for the Position of Secretary

Introduction

As the Vice President of Joomla, I seek to apply for the secretary role. My years of experience in Joomla and Open Source Matters (OSM) have allowed me to develop a deep understanding of the organisation, its history, governance, and community: its good aspects, strengths, frustrations, and weaknesses. This accumulated knowledge is, I hope, an asset that can provide continuity and flexibility to the Board, ensuring that we maintain transparency and efficiency in all official matters.

Why I Am Applying for Secretary

The Secretary plays a crucial role in ensuring the accurate recording of official actions and maintaining transparency across the Board of Directors, Team Leads, and the wider Joomla community. This functional, operational role requires attention to detail, record-keeping skills, and a thorough understanding of the organisation's legal and procedural framework.

Stepping away from the political role of Vice President and into the more functional position of Secretary will allow me to dedicate my time and expertise toward improving the organisational structure and focusing on Joomla 6 to ensure its successful release. My primary goal is to ensure that all necessary documentation, communication, and historical records are properly maintained to support the governance of Joomla.

Experience & Qualifications

Over the years, I have held various positions within Joomla and OSM, providing me with an in-depth perspective on its operations and challenges. My experience in Joomla's governance equips me to execute the responsibilities of Secretary.

My ability to write official notices and documents in the native language and style of Joomla and OSM ensures consistency and clarity in communication. This skill will be particularly beneficial in producing meeting minutes, maintaining records, and drafting official correspondence.

Current Positions:

- **Vice President, Board of Directors (September 2023 – Present):** In this capacity, I have collaborated closely with fellow board members to steer the strategic direction of Joomla, ensuring alignment with our mission and values. (volunteers.joomla.org)
- **Standing in for the President:** Since the president stepped down I have stepped in and represented Joomla in international groups such as OWA
- **6.0 Release Manager, CMS Release Team (June 2024—Present):** As a release manager for the release of Joomla 6.0, I have coordinated efforts across various teams to ensure a timely rollout of this version, learning the core tasks and issues along the way. It has given me a true appreciation of the work and commitment that the release managers and all the maintainers put in to Joomla.

Previous Roles:

- **Department Coordinator, Outreach (April 2022 – September 2023):** I spearheaded initiatives to enhance Joomla's visibility and engagement within the global community, fostering relationships and expanding our reach. It was during this time that we had the first increase in market share and for a few months were again the fastest growing CMS!
- **Department Coordinator, Marketing & Communication (May 2021 – April 2022):** I oversaw marketing strategies and worked to amplify Joomla's presence and rebuild the marketing team from scratch.
- **Author, Community Magazine Team (March 2021 – Present):** I have contributed to the dissemination of valuable insights and updates to our community through the Joomla Community Magazine. (volunteers.joomla.org) It has been a pleasure to work with this dedicated and funny group of individuals.
- **Assistant Team Leader, Events Team (March 2021):** Assisting in organising events.
- **Team Leader, Google Summer of Code Joomla Team (November 2020 – May 2021):** As the leader of this initiative, I guided students and contributors in developing projects that enhanced Joomla's functionality and user experience.

These roles have given me a nuanced understanding of Joomla's organisational structure, governance, and community dynamics. My accumulated knowledge and history within Joomla will provide continuity and flexibility as Secretary, ensuring record-keeping and transparent communication across all levels of our organisation.

For a comprehensive overview of my contributions and roles within Joomla, please visit my profile on the Joomla Volunteers Portal. (volunteers.joomla.org)

Strategic Advantages

One of my unique strengths is my geographical position. My time zone is strategically placed between Europe and the USA, allowing me to facilitate communication between Joomla members across different continents. This accessibility ensures that members can reach out to me with minimal delay, improving responsiveness and collaboration.

Additionally, my deep-rooted knowledge of Joomla's history and governance structure will help the Board make complex decisions while ensuring adherence to organisational policies. By leveraging this experience, I can help create a more structured and efficient workflow for Joomla's leadership.

I can also juggle, which was demonstrated at Joomla Day DACH. This is a clear indication that I understand the last requirement of a secretary as laid out in the job description.

Commitment to Joomla 6

A significant motivation behind my transition from Vice President to Secretary is to allocate more time towards Joomla 6. This upcoming release is critical to Joomla's future, and I am committed to providing the necessary support in its development and launch. By focusing on the structural and administrative aspects, I can help streamline processes that enable the teams to work more efficiently towards delivering Joomla 6.

Conclusion

I am committed to serving Joomla with the same dedication I have demonstrated over the years. My experience and ability to bridge communication gaps across time zones make me well-suited for this position.

I look forward to continuing to contribute meaningfully to Joomla and ensuring transparency, efficiency, and success in all Board operations. With your support, I am confident that we can continue to strengthen Joomla's governance and improve community behaviour.

I thank you for your consideration.